



**THE TRUST**

*We Own Our Football Club*

## **Exeter City AFC Supporters Society Ltd**

### **Trust Board Meeting Minutes Part A**

#### **Meeting held in RGB Legends Lounge and on Zoom**

**Date: 6 February 2023**

**Trustees present:** Nick Hawker, Julen Beer, Steven Chown, Mark Cordell, Nick Edwards, Pete Ferlie, Clive Harrison, Richard Knight, Jamie Pelmeor, Doug Gillard.

**Apologies:** Will Barrett, Kayleigh Jade West.

**Officers present:** Steve Chudley (Finance Officer), Phil Burden (Secretary).

**Apologies:** Pete Cordwell

**Trust members present:** Paul Pettinger, Tom White, Alistair Yates, Peter Coombs, Mike Sargeant, Derek Sayse, George Martin.

#### **Part B Summary**

Under Part B of the Trust Board meeting, the Trust Board:

1. Received feedback about the club's dealings during the transfer window.
2. Received feedback on recent legal issues for one of the clubs players.
3. Received a report for the recent Club Board meeting.

#### **Approval of minutes from January Meeting**

DG reported he didn't second approval of the January minutes as he was not present.

Approval of Part A minutes proposed by Jamie Pelmeor, seconded by Clive Harrison

Approved with one abstention.

#### **Matters Arising**

RK reported he is still looking for a coordinator for the ECFC Quiz.

Good feedback has been received from the attendance of refugees and asylum seekers at the Forest Green game. A positive initiative.

#### **Update of Part A matters from Chair.**

The final issue of the Supporters Annual Review has been delayed. We have three volunteers to form the focus group to review the report and suggest improvements for next year. We need to issue some communication to explain the delay.

NH reported the following:

- He is to give an address to the University on our model.
- He will attend an EFL meeting at Derby County with Julian Tagg.

- There is a civic reception with HMS Defender prior to their march through Exeter on Saturday. We are affiliated with HMS Defender and the crew football team play in our colours.
- Interviews have taken for a replacement membership secretary and a candidate has been identified.
- The Cliff Hill building was handed over today, internal fit out has commenced.

### **Any Other Part A business**

None

### **Working Group Updates.**

Minutes of recent Working Group meetings can be found on the Trust Website under Trust Board/Meeting Agendas. You will then be able to read the minutes of the Working Groups within the Trust Board agenda.

#### Trust Finance Group

Minutes and accounts within the member meeting pack.

The group are still working on legacies and 2<sup>nd</sup> payment authorisation. The group is also reviewing club management accounts and debt recovery processing. The TFG has received a report from Nigel Banks who now sits on the Academy Technical Board. SC proposed that Jamie Pelmeur join the TFG, seconded by Richard Knight. Carried unanimously.

#### Ownership and Membership Group

Minutes within the member meeting pack.

The One Club Membership Drive has been delayed until after the season ticket launch.

As reported by the Chair three applicants were interviewed for the Membership Secretary position and one has been selected although not notified yet. Terms and conditions will be as the previous incumbent.

The early response to the community ticket scheme was promising with a good number of season ticket holders donating tickets and partners identifying eligible recipients.

We have been oversubscribed for our Supporter Experience Roundtable and may have to run a second session.

The next women's game at SJP is on 12<sup>th</sup> March. Work is ongoing on planning the end of season awards dinner but identifying a suitable venue is an issue. We are planning for a family fun day on 2<sup>nd</sup> July.

PB reported on work to find his replacement. We have been concentrating on the Membership Secretary role as this has been most pressing. We have several volunteers and we will start the recruitment process soon.

#### Community Working Group

Minutes within the member meeting pack

DG reported that there was a meeting of the South West Supporters Trust Group this week. We need to publicise the work we do with the group and other Trusts.

DG also commented that he wanted to get more members for the community group that actually represented the community and were not just trustees.

He was planning a joint approach to the Exeter Respect Festival with the CCT.

## Communication and Engagement Group

Minutes within the member meeting pack.

Julen requested, along with Jed, early access to Very Connect to be able to understand how it can be used to support the communications efforts.

The group was finalising the Group Strategy. He reminded everyone the comms groups role was to support the comms need for all the WGs and the TB. To this end he and Jed will be meeting on Fridays to understand the comms needs for the following week.

It was suggested that updated pictures of Trustees and Officers for the website were taken at the next meeting.

A Director for the Day page is required for the website.

### **Working Group Terms of Reference**

Revised Terms of Reference (TORs) for three of the four Trust Board Working Groups were contained within the meeting pack. Steve Chown highlighted the importance of consistency of format for all these TORs.

Each working group lead gave a brief overview of the role of their respective groups.

A complete set of the WG TORs will be presented for approval at the February meeting. It was suggested that the current membership of each group is reported and the TB approves the current membership as a baseline.

### **Any Other Business**

JB said he would write up the vote for members on the Big Step in advance of Very Connect being up and running. This will be reviewed by the TB.

PF reported that the next Fans Forum is planned for 22<sup>nd</sup> March with some of the new players. Meet the new boot room will be the subject of a further forum.

The TB was reminded that Gary Caldwell and some of the boot room are running the CCT half marathon in aid of MND.

DG reminded the meeting that joining a TB WG can be part of a pathway to the TB.

AY observed with the near demolition of the old CHTG building there may be items suitable for sale to members. Also that it appeared including Trust Membership within Season Tickets was not being implemented this year. He pointed members to his podcast and their use of social media.

### **Date of next meeting: Monday March 6th**

It was reported this date is before the next club board. The secretary will poll the attendees about delaying the meeting by one week until 13<sup>th</sup> March.

**Post Meeting Note: Meeting is likely to be Tuesday 14<sup>th</sup> March.**